

## ***2014 Fall Referee/Coach Meeting***

### **Referee Game Day Check in Procedures:**

- 1 hour Check in is required. If you are going to be late then you must call the site coordinators: Long Lake: Carl Rollins 303-596-8037, Aurora Sports Park: Mary Van Allen 719-650-0165 or Graeme Florance 720-243-1991 Stenger: Jason Barron 970-203-4658 or Christel Yant 303-881-1101

All 4<sup>th</sup> officials during prelims are paid \$15.00 for each. Knockout Rounds the 4<sup>th</sup> official fee is the same as the AR fee. All State Referees and higher are paid by Grade. Keep your Availability up to date in CoAssignor. You can only see the teams once in the center as part of the assigning process. The referees are encouraged to give their best as they move on based on performance. Disclose all Conflicts ahead of time to the assignor.

### **Rosters and Game Cards:**

- The Game Card shall have the “Official Game Day Roster” on the back. This is the only roster acceptable for play. If a coach/player is NOT listed on the roster, they are to report to the CSA representative (Cup Commissioner, designated alternate or CSA Staff Person). Unless approved by the Commissioner, designated alternate or CSA Staff Person, the coach/player will NOT participate in the match. If approved for that game, a Game Day Authorization will be provided to the coach/player for presentation to the referee crew of the match. That authorization is to be turned in the Cup Administration for CSA review by the referee crew at the conclusion of match.
- Teams are to report for games with player/coaches passes. League rosters are not “Official Game Day Rosters.”
- Sit-outs (violation of laws of the game OR suspected concussion) will be attached to the Game Card. The referee is responsible to ensure that the person listed on the sit-out does not participate for that game. VERIFICATION of sit-out needs to be documented on the Game Card. Verification of Suspension (send-offs) must also be documented on the Verification of Suspension form; for suspected concussions on the Suspected Concussion Sit-Out form.
- Any roster problems encountered during team check-in are to be resolved by the Cup Commissioner, designated alternate or CSA Staff person. The Coach is responsible to effect resolution, not the Referee.
- Game Cards are to be completed legibility and accurately by the referee crew at conclusion of each match. Each referee crew member is to sign the game card signifying agreement with its content. If your signature can't be read – PRINT IT.
- U12 age/gender groups have a roster cap of 18 in Presidents Cup. All other age/gender groups have a roster cap of 22.
- U11 age/gender groups have a roster cap of 18 in State Cup. All other age/gender groups have a roster cap of 22.

- If more than 18 players are on the “Game Day Roster” only 18 can suit up to play. Others can sit on the bench but can NOT be dressed in the game day uniform or colors of the opposing team. The referee will “line out” the players not eligible to play on the roster in Presidents Cup. In State Cup, the referee will collect the player passes prior to the match.
- It is preferred that eligible bench players wear a penny in Presidents Cup. State Cup, it is a requirement.

#### **TRAINERS:**

Club Trainers are NOT considered one of the 4 persons allowed in the Technical Area. They must identify themselves at team check-in. Not all trainers will have a laminated pass (Presidents Cup) and/or badge (State Cup). However, they must have trainer supplies with them. Trainers can sit on the player sideline, away from the Technical Area. They are not to coach or give direction to players. If they do coach or give direction, they will be asked to join the spectators on the other side of the field.

#### **TECHNICAL AREA:**

- Coaches must be listed on the “official Cup roster.” NO MORE THAN 4 PERSONS ALLOWED IN THE TECHNICAL AREA. All persons occupying the Technical Area must be listed on the “Game Day Roster.”
- All Coaches and other personnel who occupy the technical area must have a laminated US Youth Soccer Coaches pass. Coach badges are not required in Presidents Cup but they are required in State Cup and must be worn while occupying the Technical Area.
- All teams should clean-up their Technical Areas at the conclusion of their match. Water bottles, player tape and other trash should be removed from the field or placed in a trash barrel.

#### **SUBSTITUTIONS:**

- Presidents Cup allows for unlimited substitutions at any stoppage of play with the referee’s permission.
- State Cup allows for unlimited substitutions shall be allowed with the referees permission at the following stoppages:
  - Prior to a throw-in, only by the team throwing in
  - Prior to a goal-kick by either team
  - After a goal by either team
  - After an injury when the referee has stopped play, by either team
  - Between periods, by either team
- State Cup for the U15 and up age/gender groups; a maximum of 7 substitutions for each team shall be allowed in each game during each half of play and during overtime play. After leaving the game during a half of play, the substituted player may NOT re-enter the game during that same half of play. After leaving the game during overtime play, the substituted player may not re-enter the game. Substitutions can enter at any stoppage of play.

#### **WEATHER DELAYS:**

- Air horns will be utilized at ASP, Stenger and Long Lake to clear the fields in case of lightning. Three short bursts done every 45 seconds will alert teams to vacate to their cars. A minimum 30 minute

delay will be enforced due to lightning delays. A long air blast will call participants back to the fields. There will be a short warm-up (5 minutes) and teams are to take to the field to play.

#### **UNFINISHED GAMES:**

- Any match that is stopped for any cause EXCEPT team fault before the start of the second half will be replayed.
- Any match that is stopped in the second half for any cause EXCEPT team fault will be considered complete. However, if the second half is started, there has to be confidence that the half will be completed. The Official, Cup Commissioner (or designated alternate) and site coordinator will assess the specific situation prior to starting the second half.
- A playoff round match stopped for any cause may be reviewed by the CSA Cup Committee for determination of status.
- An extended game (knock-out rounds competition) that are stopped prior to, or during competition will be replayed FROM THE BEGINNING OF THE OT PERIOD THAT THE MATCH WAS STOPPED. THIS INCLUDES KICKS FROM THE MARK.

#### **CONCUSSION PROTOCOL:**

- Referees DO NOT diagnose suspected concussions. They control the flow of the game. It is the Referee's discretion if he/she wants a player to leave the field and be checked by the Tournament Sports Trainer.
- Coaches can remove a player from play if they believe there was a head injury that could result in a suspected concussion. DO NOT RELY ON THE OFFICIALS, they may not have seen the collision.
- Players who have left the field of play due to a suspected concussion must be reviewed by the Tournament Sports Trainer or EMT. A team trainer can NOT return the player to play but can work with the Tournament Sports Trainer in reviewing the injury.
- If a player is diagnosed with a suspected concussion, the AR1 or 4<sup>th</sup> Official will be notified that the player can NOT return to the match. Coaches can NOT over-ride that decision! The player can sit with the team if capable.
- The Coach and/or parent must sign the CSA Tournament Injury Report Form which acknowledges notification. A copy of the Event Injury Report form and the Suspected Concussion Form will be forwarded to the appropriate Club office the next CSA working day.
- Players who have been diagnosed with a suspected concussion must be evaluated and their return to play managed via current protocol.
- THE REFEREE IS TO RETAIN THE PLAYER PASS OF THE PLAYER who have been diagnosed with a suspected concussion. They are to attach the pass with their game card at conclusion of the match. The pass will be returned to the CLUB when they are satisfied that the player meets return to play criteria.
- Game day disputed assessments must be referred to the appropriate Cup Commissioner or designated alternate.

#### **PROTESTS:**

- Protests must follow procedures detailed within each Cup's Rules

- Protests concerning field conditions must be presented to the center official and opposing coach prior to the start of the game.
- Protests concerning match play must be presented to the center official and opposing coach within 5 minutes of the match being over.
- Officials can NOT refuse to accept a protest. The individual is to be referred to the Cup Commissioner or designated alternate.
- Protests concerning discretionary judgments of officials can NOT be protested; only misapplication of the laws of the game.

#### **SEND-OFFS**

- Players/coaches sent off the field of play for misconduct must leave the technical area and field of play. They can join spectators but any interference with the match, comments or coaching, will be cause for immediate instructions to vacate the field and such action will be noted on the supplemental report to be considered in application of additional penalties (additional sit-out games, probation, etc.).
- Officials are to submit a detailed Supplemental Report with their game card. The report will be reviewed for completeness and be returned to the Officiating crew if discrepancies or additional information is required.
- **PLAYER/COACH PASSES ARE NOT TO BE COLLECTED.** Cup sit-outs do not carry over to league play.
- Make sure you understand the Cup's Rules on player/coach/spectator misconduct.

**PLAY-IN AND POOL PLAY GAMES:** Play-in and Pool Play matches do NOT have OT periods. If there is a tie that needs to be broken to determine who advances to the knock-out round, the teams involved will proceed to kicks from the mark to determine a winner.

#### **MATTERS NOT COVERED:**

- Referees are NOT to argue with coaches!
- Coaches are NOT to argue with referees!
- The Cup Commissioner or designated alternate is to be contacted for problems, they are not to be settled outside of that process.