



ANNOUNCEMENT

To: National Referees
National Referee Candidates

cc: State Association Presidents
State Referee Administrators
Chair, State Referee Committee

From: Paul Tamberino
Director of Referee Development

Adrian Garibay
Director of Registration and Administration

Re: **Annual U. S. Soccer Federation National Referee Certification/Recertification**

Date: October 15, 2009

For: 2010 Certification/Recertification of National Referees

Prerequisites for Certification for National Referees:

- a. Must be a currently registered U. S. Soccer Federation National Referee or a designated National Candidate.
- b. Annual referee registration must be completed through the U.S. Soccer on-line registration process before **December 15, 2009**. If you have not registered yet, here are the steps to follow to complete your registration online:
 1. Go to <http://www.ussoccer.info/>
 2. Login id = R + 16 digit USSFID number (e.g. R0010228133568789)
 3. Password = lastname (e.g. smith)
 4. Review name/address click on the required fields
 5. Submit payment with credit or debit card
 6. Retain receipt for your recordsContact Blake Ewing (bewing@ussoccer.org or 312-528-1215 if you need assistance registering through the online system.
- c. National Composite Form must be completed, signed by the State Referee Administrator and submitted to the National Office by **December 15, 2009**.
- d. A check for \$75.00 to cover processing costs must accompany the National Composite Form. Checks should be made out to U.S. Soccer Federation.

- e. National Referee Candidates must list on the composite form: five (5) field assessments - three (3) as a referee (two must be on a professional match or other approved game) and two (2) as an Assistant Referee (one must be on a professional league match or other approved game) on games played between December 1, 2008 and November 30, 2009. All assessments must be done by National Assessors, with one referee assessment done by a Referee Inspector.. The acceptable minimum grade for assessment is 80. **No more than one assessment done on any given day will be counted. No more than one assessment as a referee and one as an AR may be done by the same National Assessor.**

Returning National Referees must list on application: three (3) field assessments - two (2) as a referee (one must be on a professional match or other approved game) and one (1) as an Assistant Referee (on a professional league match or other approved game) on games played between December 1, 2008 and November 30, 2009. (See annual renewal requirements for a description of acceptable games.) Assessments must be done by National Assessors, with one referee assessment done by a Referee Inspector. **No more than one assessment done on any given day will be counted. No more than one assessment as a referee and one as an AR may be done by the same National Assessor.**

- f. National Referees and National Referee Candidates must attend one of the U.S. Soccer Referee Training Seminars (RTS) held throughout the country in the spring (February – April). These are two-day clinics and referees are required to attend the FULL session. A list of seminars will be posted on the web soon.

Additional forms needed:

- Background Check - National Referees Candidates must complete a background check as part of the certification process. This is in addition to any background check that you may be required to complete in your state and will be required on a biennial basis (applicants who completed a U.S. Soccer background check last year will not need to do it again until certifying for 2011). There is no cost to you and the results are confidential. This must be completed by **December 15, 2009**.
 - Step 1 – Go to <http://www.ncsisafe.com/>
 - Step 2 – Enter SRN – Number **94410898**
 - Step 3 – Enter your information as required
 - Step 4 – Provide Legal Authorization and Certification
- Game experience record – National Referee Candidates are to list 175 centers and 100 lines (see the Referee Administrative Handbook). Current National Referees – List the games you worked in 2009 that are not listed on the professional web assignment site. Your game experience record is due with the Composite Form.
- Medical release form – A letter from your doctor, on your physician’s letterhead or prescription pad, releasing you to participate in the mandatory physical fitness test for National Referees. This is due in the National Office on December 15, 2009.
- Waiver/Release Form (attached). Due in the National Office on January 15, 2010.
- Anti-Gambling Statement (attached) Due with the composite form.
- Size Information Sheet. This will be kept in your file and is due with the Composite form.

Notes:

Online Examination: The National test will be available online through ussoccer.gameofficials.net. Once you log in, instructions will be available on your home page that will take you to the testing site. You will be able to take the test online from December 1, 2009 through December 31, 2009. The test will be available 24 hours a day during this period. You will be allowed two attempts to pass the test but all testing must be completed before **January 1, 2010**. On January 1 the test site will be closed. You will receive more detailed instructions at the end of November. To prepare for the test, you should study the 2009 Referee Directives, the Week in Review articles, any memorandums distributed this year and position papers that detail procedures & mechanics. You should plan on completing the online National Referee examination before you sign up for a clinic where the fitness test will be administered (see below).

Fitness Test: The U.S. Soccer National Referee Test will be administered at the U.S. Soccer Training Seminars. A list of dates and locations will be posted soon. The test will be the Interval Test. Material to help you train for the fitness test has been posted at ussoccer.com.

Registration for U.S. Soccer Training Seminars: You must register for a U.S. Soccer Training Seminar through the gameofficials.net site, in the same way you signed in to take the online examination. The clinic list should be ready and posted there by the first of the year. Register for a clinic as soon as possible, because enrollment is limited at each location. The deadline for registration is January 15, 2010. Remember – you must attend the entire seminar to meet the certification requirements for the National Referee Badge.

SIZE INFORMATION FORM

NAME: _____

Referee Jersey: S M L XL XXL (circle one)

Referee Shorts S M L XL XXL (circle one)

T-Shirt: S M L XL XXL (circle one)

Golf Shirt: S M L XL XXL (circle one)

Running Shorts: S M L XL XXL (circle one)

Track Suit: S M L XL XXL (circle one)

Jacket: S M L XL XXL (circle one)

Shoes: _____ Width: _____

Waist Sizes: S (30-32) M (34-36) L (38-40) XL (42-44) XXL (46-48)

Shirt Sizes: S (34-36) M (38-40) L (42-44) XL (46-48) XXL (50-52)

\$75.00 Application Processing Fee Required. This is payable by check, money order or credit card. If you chose to pay by credit card, please complete this information:

Charge the \$75 application processing fee to my credit card

- American Express**
- Visa**
- Mastercard**
- Discover**

Name on credit card: _____ **(Please Print)**

Credit Card Number: _____ **Expiration Date:** _____

Signature: _____

(Your signature allows U. S. Soccer to charge the cost of your application to your credit card.)



United States Soccer Federation Referee Anti-Gambling Pledge

I, _____, agree that as a United States Soccer Federation (“USSF”) registered National Referee assigned to top level professional matches, I will not take part, either directly or indirectly, in betting, gambling, lotteries and similar events or transactions connected with soccer matches. I understand that as a USSF National Referee, I am forbidden from having stakes, either actively or passively, in companies, concerns, organizations, etc. that promote, broker, arrange or conduct such events or transactions. I also agree not to knowingly consort with individuals involved in organized gambling activities concerning soccer matches.

In addition, I understand that as a USSF National Referee I may not accept bribes, in other words, any gifts or other advantages that are offered, promised or sent to me to incite breach of duty or dishonest conduct for the benefit of a third party shall be refused. I acknowledge that USSF Referees are forbidden from bribing third parties or from urging or inciting others to do so in order to gain an advantage for them or a third party.

While performing my duties, I shall remain absolutely loyal, especially to FIFA, CONCACAF, USSF, the leagues and clubs to which I am assigned. Any information divulged to me, including but not limited to game assignments, during the course of my duties shall be treated as confidential or secret as an expression of loyalty. Any information or opinions shall be passed on

in accordance with the principles and objectives of FIFA, CONCACAF, USSF, the leagues and clubs.

Signature of Referee: _____ Date: _____



RELEASE AND WAIVER

PLEASE READ CAREFULLY BEFORE SIGNING

I, the undersigned, wish to participate in the **U.S. Soccer Referee Training Seminar** scheduled for _____, (the "scheduled activity") organized by U.S. Soccer Federation at _____. I acknowledge that there are certain dangers inherent in any activity of this type, and that it is possible that accident, property damage or loss, or personal injury could occur while one is participating in such an activity.

In consideration of the opportunity to voluntarily participate in the scheduled activity, I, acting on behalf of myself, my heirs, successors and assigns, hereby expressly release, waive, hold harmless, defend, indemnify, agree not to sue and discharge U.S. Soccer Federation, Inc., its owners, directors, officers, employees, agents, instructors, subsidiary corporations, independent contractors, insurers and consultants (collectively the "Released Parties") from any liability whatsoever for any claims or causes of action (whether for civil liability or workers' compensation) I may now or in the future have for damages for personal or bodily injury, including death, and/or loss or damage to property belonging to me or others, arising out of or in any way connected with my involvement in the scheduled activity. This release includes a release of any claims for injury or damage which occurs during transportation to and from the location of the activity and I acknowledge that such transportation is solely my responsibility to arrange or obtain. This release does not include a release of claim for gross negligence or willful misconduct on the part of the Released Parties.

I have full knowledge of the risks involved in the scheduled activity and verify that I am physically fit and sufficiently able to participate in this activity.

I acknowledge that I am 18 years of age or older or have my parent's consent as indicated below. The signature(s) below indicates acknowledgment and agreement with the foregoing.

Print Name

Street Address

Signature

City, State, Zip Code

Parent's Signature (if minor)

NATIONAL REFEREE APPLICATION CHECKLIST

Annual Referee Registration	December 15, 2009
National Composite Form w/SRA signature	December 15, 2009
\$75.00 Processing Fee	December 15, 2009
Anti-Gambling Pledge	December 15, 2009
Game Experience Record	December 15, 2009
Size Information Sheet	December 15, 2009
Waiver/Release Form	January 15, 2010
Laws of the Game Examination	December 1-31, 2009
Physician's Release to Run	January 30, 2010
Sign up for U.S. Soccer Referee Training Seminar	January 1-15, 2010

Application Forms can be submitted by mail, fax or email:

U.S. Soccer Federation
Attn: Carol McGuire
1801 S. Prairie Avenue
Chicago, IL 60616

Fax: 312-808-9572

Email: Nationalreferees@ussoccer.org